
ST. JUDE SCHOOL PTO

APRIL 2018 BOARD MEETING MINUTES

Date, Time, Location: April 19, 2018 at 5:30pm in the SJS Teacher's Lounge

Meeting called to order by: President Chris Serdinak at 5:42 pm with prayer.

In Attendance: Mrs. Chris Serdinak, Mrs. Desi Justin, Mrs. Jen Elston, Mrs. Steffany Congelio, Mrs. Molly Hibler, Mrs. Laurie BeVier, Mrs. Lisa McVeigh, Mrs. Cindy Kozma, and Mrs. Jen Rowe. There were 9 members in attendance and 1 guest; a quorum was reached.

Minutes Approved by: The minutes of March 2018 were read prior to meeting and accepted by Mrs. Chris Serdinak & Mrs. Molly Hibler.

Officers' Reports: (name of speaker, summary of business discussed)

President: presented by Mrs. Chris Serdinak

- Chris thanked the Board members for being awesome and pulling together to when needed especially with a lack of parent volunteers for events.
- We are seeking someone to take over the Staff Appreciation Committee Chair position. We host 3-4 lunches, CSW treats and breakfasts for staff throughout the school year. Interested candidates can contact the Board via email @ pto@stjudejaguars.org.

Vice President: presented by Mrs. Desi Justin

- Desi didn't have any Vice Presidential information to report.

Secretary: presented by Mrs. Jen Elston

- Parent Attendance has been recorded at each meeting. 10 families were represented at the last meeting. 7 were Board Members.
- The last few PTO student meals have been successfully run.
- Hot Dog lunch supplies were purchased at GFS instead of through Cuyahoga Group. There were 0 leftovers to freeze.
- I haven't received any additional interest in taking over lunches.

Financial Advisor: presented by Mrs. Lisa McVeigh

- Financial reports were reviewed.
- Our main variance for the year was the difference in Fall fundraisers.
- The change in focus for PTO is reflected in our financial accounting.

Fundraising Director: presented by Mrs. Laurie BeVier

- No information to report.

School Reports:

Principal's Report: presented by Mrs. Molly Hibler

- Enrollment numbers are looking good for 2018-19 at 467. Openings are left in primarily in Preschool.
- A school family donation will be used to purchase new, safer classroom doors for Primary and Intermediate Classrooms.
- Mrs. Hibler gave a list of her high priority school needs for 2018-19, including additional security features, enhancing Intermediate Science instruction, flooring improvements in several areas, STEM Lab, Art Tables, Professional Development for Staff, and Improvement of older building areas used for storage.

Teacher's Report: presented by Mrs. Steffany Congelio

- Teachers will receive reimbursement for back to school purchases by turning in receipts.
- Steffany is in the process of gathering all larger Teacher Wish List requests from teachers. The requests will include more detailed information about why items are needed and how they intend to use them for enriched learning. Mrs. Hibler will approve the final list before presenting to the PTO Board for funding approval.

Unfinished Business: (key information and motions voted on)

- Preschool Breakfast /Easter Egg Hunt & Father/Daughter Dance Update: Both events were well attended and successful. Additional parent volunteers are needed to work these events in the future for them to continue.
- Easter Basket Raffle: The Raffle was a success. Students had fun and our winner was thrilled. Future raffles are being planned throughout the school year. We agreed to have drawings announced over school PA, and having ticket sales available before the first bell in the morning.

New Business: (key information and motions voted on)

- Countdown to Summer Calendar: The initial response to the calendar has been positive and more calendars are being printed to keep up with demand. Daily drawings of calendar prizes will be during morning announcements. Families may continue selling calendars after the first date as there are plenty of prizes worth winning. Laurie is mailing out Tax letters to all donors.
- 2018-19 Budget: A copy of last year's budget was handed out so that we can prepare for finalizing the 2018-19 Budget at the June Board Meeting.
- 2018-19 Calendar Events: The Board reviewed each date on the proposed 2018-19 PTO Calendar. Dates for PTO lunches were added, but not confirmed as no volunteer has come forward to head these up for the upcoming year. All other dates were approved by the Board and forward to the Rectory by Jen Rowe.

Next Meeting on: June 4, 2018 at 2:00pm in the Teacher's Lounge

Meeting Adjourned at: 7:35 pm with prayer.

Minutes compiled by: Mrs. Jen Elston, Secretary