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# ST. JUDE SCHOOL PTO

## JUNE 2018 BOARD MEETING MINUTES

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**Date, Time, Location:** June 6, 2018 at 3:00pm in the SJS Teacher's Lounge

**Meeting called to order by:** President Chris Serdinak at 3:10 pm with prayer.

**In Attendance:** Mrs. Chris Serdinak, Mrs. Jen Elston, Mrs. Steffany Congelio, Mrs. Molly Hibler, Mrs. Laurie BeVier, Mrs. Cindy Kozma, and Mrs. Jen Rowe. There were 6 members in attendance and 1 guest; a quorum was reached.

**Minutes Approved by:** The minutes of April 2018 were not read prior to meeting.

### Officers' Reports: (name of speaker, summary of business discussed)

**President:** presented by Mrs. Chris Serdinak

- It was proposed and approved to add Coke Rewards to the Box Tops Collection drives for 2018-19.
- Mrs. Milchen & Mrs. Sedivec are taking over the Thrift Shop.

**Vice President:** presented by Mrs. Desi Justin

- No information to report.

**Secretary:** presented by Mrs. Jen Elston

- Fun & Field Day Pizza was served to students who ordered and all volunteers who came in.
- No one has volunteered to take over.

**Financial Advisor:** presented by Mrs. Cindy Kozma in place of Mrs. Lisa McVeigh

- We reviewed a rough draft of the 2018-19 PTO Budget.

**Fundraising Director:** presented by Mrs. Laurie BeVier

- No information to report.

### School Reports:

**Principal's Report:** presented by Mrs. Molly Hibler

- Mrs. Hibler presented her approved Teacher Wish Lists to the Board. Auxiliary Funds were used first to purchase as many items as possible. The following items were proposed, and their use explained to the Board.
  - House Token System and Prizes (Good Behavior Reinforcement to replace Orange Slips)
  - Lego Wall for Family Center
  - VEX Robot kits for STREAM Classes
  - Pond and Outdoor Classroom Improvement Project
  - New Stools for Jr. High Science Lab
  - Tables, Cubbies and Manipulatives for Intermediate Science
  - Rocking Chairs and Couch for Primary Classrooms
  - Recess Equipment
  - Woodwind Reeds and Sheet Music for Related Arts
  - Manipulatives for Spanish (K-6)
  - New Phonics Program (K-8)
  - Action Bibles for Intermediate
  - Kindergarten Manipulatives
- The total for the full list of items was under \$14k and the Board voted to approve the proposal. Chris, Laurie and Jen approved in real time, and Desi and Lisa emailed in their approvals.

**Teacher's Report:** presented by Mrs. Steffany Congelio

- Mrs. Congelio gathered Teacher Wish Lists from the staff and submitted them to Mrs. Hibler for approval prior to the board meeting.

**Unfinished Business: (key information and motions voted on)**

- Countdown to Summer Calendar: The calendar sale was very successful this year. Laurie will keep her eyes open for deals on great prizes and contact vendors for prizes again next school year.
- 2018-19 Budget: The budget was reviewed as part of the Financial Advisor's report. Several old line items were removed, and a few new ones were added to reflect the current purpose of PTO at St. Jude. Teachers will be required going forward to submit their receipts for beginning of the school year classroom supplies. This is a tax related requirement.
- 2018-19 Calendar Events: The all dates on the calendar from April's meeting were approved. Mrs. Hibler took responsibility to fill the vacancy for Pizza and Hot Dog Lunch Supervisor.

**New Business: (key information and motions voted on)**

- No New Business to discuss.

**Next Meeting on:** September 13, 2018 at 5:30pm in the Teacher's Lounge

**Meeting Adjourned at:** 6:00 pm with prayer.

**Minutes compiled by:** Mrs. Jen Elston, Secretary