



St. Jude School

Opening Plan 2021-2022

Going Above and Beyond in Learning and Serving

“Going above and beyond in learning and serving,” is the motto of St. Jude School. During these past few months, St. Jude School’s administrative team has been preparing a fluid plan that allows our school community to go above and beyond in learning and serving while offering flexibility to meet the needs of our families. This plan utilized guidelines from Governor DeWine, Lorain County Public Health, and the Diocese of Cleveland. **This plan is fluid and components are likely to change as situations evolve.**

St. Jude School Administrative Team

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OVERVIEW

While there is still much uncertainty regarding COVID-19, as a society, we are developing strategies to maintain our daily lives. St. Jude School has made necessary changes in our school so that teachers and students can return safely.

- We will offer classes five days a week for all students.
- We will build in opportunities to help address anxiety, fears and uncertainty through prayer, support from Catholic Charities, and programs through PSI.
- Students ages 11 and under (excluding preschool and kindergarten) are offered enrollment in the Connected Classroom.
- Necessary arrangements are in place should we receive mandates from the State of Ohio or Lorain County Public Health.

LEARNING OPTIONS

Grades K-8

In-Person Learning

- Five days a week, 7:45 a.m. to 2:40 p.m.
- Parent screening for symptoms before coming to school
- Face covering is a parental choice. If the state or local health department mandates it, the school will comply.
- Safety and cleaning protocols in place throughout the building
- Grades 3-8 safely switching classes in learning pods
- Related Academics (Art, PE, Music, Computer, Library, Spanish) in RA rooms
- Extended Day and Early Care offered w/safety protocols in place
- No parents, volunteers, nor visitors permitted without an appointment
- Bussing based on the availability of the district of residence; contact the local public school transportation department for information.

St. Jude Connected Classroom (online learning)

- *Only available for students 11 and under, excluding preschool and kindergarten. St. Jude School will reassess as vaccines are made available for this age group.*
- Classes live streamed following a student schedule 7:45 a.m. -2:40 p.m.
- Attendance taken in each class, based on student appearing on camera
- Tuition remains the same
- All handbook policies, including uniform, apply
- Required internet access
- Must have the ability to print, scan, and submit assignments electronically
- Required Signature of the St. Jude School Connected Classroom Parent Student Agreement
- Students wanting to transition back into the classroom, must give school administration 48 hours notice.

IN-PERSON LEARNING

Assessing Symptoms

Perform Daily Health Checks Before Coming to School

- Caregivers of students should complete a health symptom check every day before coming to school.
 - Take temperature (100.4 degrees and higher must stay home).
 - Assess for symptoms that cannot be attributed to another condition (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, a loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea).

Student / Staff Member Diagnosed with Covid-19

- The State of Ohio Public Health Outreach team will communicate with confirmed COVID-19 cases/guardians, school leaders, and any close contacts identified, also known as contact tracing.
- Close contact is determined on a case-by-case basis.
- Students (grades K-8) at home because they are COVID-19 symptomatic or in quarantine/isolation will participate in school via the Connected Classroom; thus allowing this student to still receive their academics from St. Jude School.

Student Health Issues NOT Related to COVID-19

- Families should utilize an abundance of caution. If any symptoms are apparent, students should remain at home, symptom and fever free for 48 hours.

IN-PERSON LEARNING

Increased Sanitation

Wash and Sanitize Hands

- Students will notice prominently displayed posters throughout the building regarding hand washing and sanitizing procedures
- Students will be taught proper hand washing techniques by their teachers who will receive training from our local health department.
- Hand sanitizer provided in each classroom and high traffic areas.
- Scheduled hand washing and sanitizing times:
 - Sanitize before entering a classroom.
 - Wash hands before eating, after recess, after gym class, and after using the restroom.

Clean and Sanitize Surfaces

- Custodial staff cleans and sanitizes the building throughout the day and after school utilizing guidelines set forth by LCPH.
- Staff sanitizes student work areas after each period.
- Shared materials will be limited and, if used, sanitized prior to and after use.

IN-PERSON LEARNING

Daily Guidelines

Student Arrival

- Students may arrive between 7:25 and 7:45; early care will be available; more information is forthcoming.
- All students must enter through the Family Center Doors and report directly to their homeroom.
- Students will sanitize hands before entering the classroom.
- Students will sanitize after unpacking.

Classrooms

- Upon entry into a classroom, students will use the provided hand sanitizer placed by the door.
- Students will have assigned seats.
- The sharing of materials will be limited. Any shared materials shall be sanitized after use.
- Student work areas must be sanitized after each period and before and after snack or lunch.
- Upon exiting the classroom, students will sanitize or wash their hands.
- Students in third through eighth grade switch classes in learning pods based on St. Jude School's model of differentiated instruction.

Hallways

- Staff members will escort groups of students traveling in the halls to ensure social distancing through staggered, organized switching of class times.
- Students should stay to the right in halls with two-way traffic.

Restrooms

- After using the restroom, all students must wash their hands.
- Restrooms will be intermittently cleaned and disinfected throughout the day.

Related Academics

- Grades K-5
 - Students will have art, music, pe, library, Spanish and computer once a week.
 - Students will wear gym clothes to school.
 - Students will wear gym clothes to school on scheduled gym day. Students may wear grey, black, navy, or green athletic shorts/pants (girls may wear leggings / yoga pants if they adhere to the “touchdown test” defined in the St. Jude Family Handbook) with any SJS spirit wear shirt or a solid color white, green, gr, or black t-shirt/sweatshirt.
 - Computers sanitized before and after class.
- Grades 6-8
 - Students will have art, music/band, pe, library, Health and computer once a week.
 - Students participating in band will have protective measures put in place to ensure instruments can be used safely.
 - Students will wear gym clothes to school on scheduled gym day.
 - Students will wear gym clothes to school on scheduled gym days. Students may wear grey, black, navy, or green athletic shorts/pants (girls may wear leggings / yoga pants if they adhere to the “touchdown test” defined in the St. Jude Family Handbook) with any SJS spirit wear shirt or a solid color white, green, gr, or black t-shirt/sweatshirt.

Lunch

- Students will wash their hands before and after lunch.
- The number of students allowed into the Fresh Market will be monitored.
- Students will sanitize before entering and after leaving the Fresh Market

Mass

- Students will attend Mass on Fridays based on a rotating schedule.
- Classes not attending Mass will have a retreat, extended religion lesson, or prayer service during that time.

Recess

- Students will wash/sanitize hands before and after recess.
- Students will have outdoor recess as often as possible.
- The recess schedule will be developed to limit the number of classes in a particular area during recess.
- Indoor recess will be limited to specific individual activities.

Visitors

- Visitors/parents are not permitted in the building during the school day.
- Only pre-arranged appointments with teachers or school personnel will be approved.
- Visitors will not be permitted in classrooms while students are present.

Early Release

- Should a student require an early release, the adult picking them up must call (440) 366-1681 upon arrival. The adult will wait outside the doors by the main office for their student.

Deliveries During the School Day

- If an item needs to be dropped off at the office for a student, call (440) 366-1681 upon arrival. Inform the office what, and for whom something is being dropped. The adult will then place the item in the bin outside the main doors, and the office staff will deliver items to intended recipients.

Special Events, After School Activities, Field Trips

- Any events and activities at the school must have prior approval by Mrs. Hibler.
- Building utilization by outside groups will be considered on an individual basis.
- Birthdays will be celebrated as a dress down or dress up day, a birthday crown, and a birthday pencil. Birthday treats are optional, but must be prepackaged and will be sent home for the student to enjoy.

CONNECTED CLASSROOM

We developed Connected Classroom Synchronized Learning for students ages 11 and under (excluding preschool and kindergarten) because the vaccine is not an option at this time. Through the Connected Classroom, students will have the ability to participate in the live classroom using a school-issued Chromebook and Google Classroom. Students will receive their courses remotely and will not report to buildings except for rare occasions when remote delivery is not a viable option, e.g., MAPs testing. Special education services will be available online.

CONNECTED CLASSROOM

Requirements

- Parents and students understand that the student will follow a regular class schedule, with classes being live-streamed and that students must commit to being actively online, working on coursework during the regular school day 7:45-2:40.
- Students must have access to the internet during the school day, which has to be provided from the parent/guardian.
- Students must have the ability to print, scan, access, and submit electronic documents, which has to be provided from the parent/guardian.
- Families interested in returning to in-person must give school administration a 48 hour notice of return.
- Parents and students understand the St. Jude School Handbook rules and policies apply to the Connected Classroom, including uniform policies.
- Parents and students understand the Connected Classroom requires the use of the web-cam for active participation and attendance purposes for each class.

CONNECTED CLASSROOM

Technology

- All technology use is subject to the St. Jude School Acceptable Use Policy (AUP).
- Each student will receive a school-issued Chromebook. **THIS MUST BE USED TO ACCESS CONNECTED CLASSROOM, PERSONAL COMPUTERS ARE NOT ALLOWED.**
- Students will be required to take care of their school-issued device while it is in their care, ensuring that it remains in the same condition given to them at the beginning of the school year.
- Students will be required to turn their Chromebook back into their school for inspection and collection at the end of their Connected Classroom enrollment.
- Before selecting the online option as the best option for your family, parents should consider the internet bandwidth they currently have available in their home, and ensure it is enough to support online learning requirements for their students.
- If students experience trouble logging into a class please call the school office, and teachers will be notified.
- If students experience technical difficulties with their devices, they should contact Mr. Hopiard at (440)366-1681 ext 210 or email him at dhopiard@stjudejaguars.org.

CONNECTED CLASSROOM

Daily Guidelines

Attendance

- Students who are not live along with their homeroom by 7:45 will be considered tardy.
- Students not logged into the homeroom by 7:55 will be considered absent.
- If a student is absent, the parent should follow normal procedures set forth in the school handbook.
- If a student is going to be logging off for an appointment, the office must be notified.

Dress Code

- Students utilizing the Connected Classroom are required to wear a St. Jude School shirt (polo).
- All uniform policies regarding anything seen on camera (i.e., hair and jewelry) must be followed.
- Students will be allowed to wear spirit wear on spirit days, and encouraged to participate in any type of uniform extras; such as but not limited to: spirit week, dress down days, Halloween, etc.

Materials

- Along with the Chromebook, students will be provided with all the necessary textbooks and workbooks for learning and participation.
- Additional materials not available before the start of the school year (novels, periodicals, additional textbooks) will be available for pick up at the beginning of that school week during a specified period of time. Parents will have 48 hours to pick up the material before it is needed for class.
- Items on the supply list need to be purchased.
- At the beginning of the week, students and parents will receive an email with the materials required to be printed for that week's classes.
- Note: it is your responsibility to print the materials needed before class.

Schedule

- Students will follow the same schedule as if they were in the building.
- Students will not need to be online during recess or lunch.
- Students will be given their Related Academic Assignment at the beginning of the week and must return it to their teacher by Friday at 3:00 p.m.

Before Class Begins

- Students must have all the needed materials and supplies.
- Chromebooks must be charged or plugged in to ensure that power is not lost during class.
- The student must log into class and mute their microphone.

During Class

- The camera must remain active, and the student must be visible.
- Students must be in a seated position at a table or desk (no laying in bed).
- The microphone must be muted unless called upon to respond.
- Students may raise a hand, physically, or using the computer version if there is a question.
- Students must be actively participating.
- Students must adhere to academic honesty guidelines outlined in the handbook at all times.

Work Submission

- All assignments are to be completed and electronically submitted per the teacher's instructions and due dates.
- Late or missing assignments are subject to the St. Jude School Late/Missing Work Policy per the St. Jude School Handbook.
- Work submitted by Connected Classroom must be the original work of the student. Copied or plagiarized work is not permitted per the St. Jude School Handbook.
- Students must have access to a printer, scanner, and means to electronically submit assignments to teachers, this is to be provided by the parent/guardian.

Monitoring Student Use

- The best way to keep students safe and on-task is to have a parent/guardian present and involved.
- Suggestions:
 - Investigate and apply parental controls available through your internet service provider and/or your wireless router.
 - Develop a set of rules/expectations for internet use at home. Some websites provide parent/child agreements for you to sign.
 - Only allow internet use in shared rooms of the home (e.g., living room or kitchen) and not bedrooms.
 - Demonstrate a genuine interest in what your student is doing while online.
 - Ask questions and request that they show you his or her work often.
 - Parents can request individual teachers to be added to the Google classroom to assist in monitoring online assignments.

Assistance from Staff

- Please contact teachers via email.
- If a student using the Connected Classroom would like to meet with a teacher, a virtual meeting will be scheduled.

CONNECTED CLASSROOM

Checklist to Prepare for the Connected Classroom

The following is a checklist to assist your family in preparing for the Connected Classroom Experience:

- Identify a workspace in your home where your child can participate in all classes.
- Establish expectations for your child(ren) immediately
- Take an active role in assisting your child's learning and encourage them to take ownership.
- If you are having technical issues, contact the school immediately.
- Just as it is during in-person school, you are required to follow the Student-Parent Handbook concerning all aspects of student behavior, including social media posts. Rules about academic honesty still apply. All work is completed individually unless specified otherwise.
- Get familiar with each of the digital tools your child will use while learning from home, especially Google Classroom.
- Establish a learning space for your child to use that considers their unique learning styles and has all the necessary materials to be successful.

Support About Covid-19

Support is available from:

- Lorain County Public Health: LorainCountyHealth.com/coronavirus,
LorainCountyHealth.com/data, 440-322-6367
- Lorain County Educational Service Center: LorainCountyESC.org, 440-324-5777

Contacts

If you have any questions about the plan, please contact Mrs. Hibler at mhibler@stjudejaguars.org.